

# Educational Planning Process for a CME Event

An event is a stand-alone activity or a non-repetitive RSS session.

## 1. Identify the Topic.

## 2. Professional practice gap of the topic.

Defined as the difference between:

physician practice that occurs and  
ideal, achievable physician practice.

## 3. Educational needs that underlie the practice gap. Why does the Gap exist?

Describe reasons for the gap.

The gap reasons will lead to design of the event learning objectives.

## 4. Learning Objectives

Describe the learner experience that will achieve the event's educational needs.

The objectives should state directly the desired outcomes of the activity in terms of  
Improved knowledge, competence, performance and/or patient outcomes.

Introduce each objective statement with an action-promoting verb

that will promote participants' achievement of a planned outcome.

## 5. Outcomes Achievement for Learning Objectives:

### Categorical Examples

Medical Knowledge: Describe the role of inflammation in the development and control of CV disease.

Competence: Outline the updated management for patients with Type-2 diabetes mellitus.

Performance: Manage BP control with recommended, evidence-based medications.

Patient Care: Prescribe proper treatment for an elderly male patient with osteoporosis.

## 6. Follow-up Outcomes Achievement Assessment Questions

- Two- to three-month post-event assessment items/questions designed to measure learner achievement of the event objectives.
- The items will assess physician participant achievement of the event outcomes in terms of improved medical knowledge, competence, performance or patient care.

